



BUILDING PERMIT SUBMISSION REQUIREMENTS

OWNERS OR THEIR AGENTS MUST OBTAIN BUILDING PERMITS FOR ALL WORK EXCEPT:

- ❶ Single story detached accessory buildings less than 200 square feet
- ❷ Fences less than 6 feet which are constructed in the rear yard
- ❸ Retaining walls less than 4 feet in height
- ❹ Water tanks less than 5,000 gallons w/height to diameter ratio less than 2:1
- ❺ Sidewalks and driveways on grade and not within public right of way
- ❻ Finish work such as painting, tiling, carpeting, cabinets, etc.
- ❼ Pre-fabricated pools less than 24 inches in depth
- ❽ Playground equipment for 1 and 2 family dwellings
- ❾ Minor electrical, mechanical or plumbing repairs

Application forms should be filled out and submitted by the applicant. Applicants must include a deposit in accordance with the Building Permit Plan check Schedule which is based on the estimated value of the proposed improvements. Applications must be filled out completely with all contractor names, addresses, current contractor's license number and contact numbers. The city will assign a permit numbers in accordance to the state of Utah's permit numbering format.

SUBMISSIONS MUST INCLUDE THE FOLLOWING, PLEASE NOTE REQUIRED QUANTITY:

■ UTILITY AVAILABILITY LETTERS (one set)

Water, Gas, Sewer, Power service letters from each provider

■ SITE PLAN, SIZE 11x17 OR LARGER, SCALE >1:20 (6 copies)

Name and telephone of developer, owner and project designer

Address of the project and zoning district

Property dimensions

North arrow and scale of drawing

Locations and names of existing and proposed structures

Table including: Lot area, all buildings footprint, total impervious coverage (paving, pools, etc) square footage for each level of structure(s)

Grading Information: existing and proposed contours, site benchmark at immovable location,

Construction erosion plan (State UPDES Permit)

Storm water retention/drainage plans & Calculations

Location and name of existing and proposed streets

Location of Hydrants (estimated location ok)

All public and private easements related to the site

Existing/proposed survey monuments

Water courses, including irrigation ditches streams & laterals

Landscaping plan showing existing, proposed and "to be removed"

Location of access point, related improvements

Location of proposed parking

Location and sizes of utility lines and hydrant(s)

Location of proposed septic or sewer connection

Lighting plan, if required

Wet seal of a licensed architect or professional surveyor or engineer

Existing and proposed fencing

Vicinity, showing significant elements, or aerial photo.

■ STAMPED ARCHITECTURAL DRAWINGS, AS PER 2006 IBC (2 complete sets)

Footing / foundation and basement floor plan

Floor plan of each level

Floor framing plans

Elevations of each façade

Typical wall cross-sections

Roof framing plans

Beam schedule

Window schedule

Finish Schedule

Door Schedule

Stair Schedule

Electrical & Plumbing Plans

Gas Line Schematic: including meter location, appliance locations, BTU ratings, pipe diameters, length of runs. Venting & connector sizes including length of sets and appliance heights. Include combustion air sizes & location

Mechanical Plans

Energy Analysis

Lateral analysis

Truss Engineering: including design criteria for all loads, required connections, bridging and installation instructions, Description of materials and or specifications

■ STAMPED ENGINEERED DETAILS FOR THE FOLLOWING

Engineer calculations to match details on proposed plans

■ FIRE FLOW DATA TAKEN FROM THE NEAREST HYDRANT(S)

UFA Fire Code requirements may require installation of hydrants and/ or sprinkler systems if current flows are inadequate for new construction