

**MINUTES OF THE
HOLLADAY CITY COUNCIL MEETING**

Thursday, November 6, 2014

**Council Chambers
4580 South 2300 East
Holladay, UT 84117**

Council Meeting - 6:00 p.m.

ATTENDANCE:

Mayor Rob Dahle

Lynn Pace

Patricia Pignanelli

J. James Palmer, Jr. - *excused*

Steven Gunn

Sabrina Petersen

City Staff:

Randy Fitts, City Manager - *excused*

Todd Godfrey, City Attorney

Paul Allred, Community Development Director

I. Welcome – Mayor Dahle

Mayor Dahle conducted and called the meeting to order at 6:01 p.m. The presence of Scout Troops 326 and 514 was acknowledged.

Mayor Dahle congratulated Sabrina Petersen on a successful campaign.

II. Pledge of Allegiance.

The Pledge of Allegiance was led by Scouts Kaden and Parker.

III. Public Comments.

Maren Gilbert - 2021 Marwood Dr. She described the need for a crossing guard at the intersection of 2000 East and Gunderson Lane. Last year she counted over 40 children crossing there with no crossing guard. She stated that there is a junior high and elementary school in the vicinity. Several cars cross at 2000 East and many turn at Gunderson Lane. Mrs. Gilbert explained that sidewalks were constructed to Gunderson Lane where they abruptly stop. Safety concerns were expressed. There are sidewalks on the east side of Gunderson Lane and she recommended that sidewalks be installed up 2000 East. If children cross at 2000 East to the west side of the street they do not have a sidewalk to walk on. Mayor Dahle recalled that last year when he attended the Community Council Meeting the primary issue was the four-way stop. Mrs. Gilbert stated that currently most of the students walk on the sidewalk and then cross at Gunderson Lane where a crosswalk was installed.

The Mayor's understanding was that there are currently three crossing guards at Crestview. He stated that crossing guards cost about \$8,000 each per year. Mrs. Gilbert thought the crosswalk would help if the children were better trained about to how to use it. A complicating factor was cut through traffic going to Olympus High School, which increases congestion. Mayor Dahle agreed to investigate the matter further and involve City Traffic Engineer, Tosh Kano. Mrs. Gilbert's preference was to have a crossing guard at Gunderson Lane at the school's four-way intersection. She acknowledged, however, that it is very dangerous in both places. Council Member Pace briefly described previous issues there.

Preston Numbers, a 6th grade student at Crestview Elementary, gave his address as 3930 South Oliver Drive. He stated that there are bushes with thorns near the soccer field that cause balls to get punctured. He recommended that the bushes be pruned. The Council indicated that that is a function of the school district. The Mayor agreed to contact Ben Horsley and bring the matter to his attention.

Carter Westman - 3985 Crestview Drive. He reported that every morning the crossing guard at Lincoln Lane near the school stands close to the cars and is in danger of getting hit. There is also a cone in the street that makes it difficult for cars to get around him. The Mayor asked if anyone has brought the problem to the crossing guard's attention and asked him to move. He thought the best solution would be for a parent to talk to him.

There were no further public comments.

IV. Introduction and Conversation with Steve Perschon, New Principal of Olympus High.

Councilman Pace introduced Steve Perschon, the new Olympus High School Principal. Although he resides in Herriman, Mr. Perschon grew up in District 2. Mr. Perschon's background was described. He has worked in public education since 1999, is very well educated, and comes with a wealth of experience.

Mr. Perschon was welcomed by the Council and expressed his pleasure at being part of the Holladay community. He reported that both of his parents graduated from Olympus High School and he was honored to be the new principal. He expressed a desire to be involved in the community and have a good relationship with the City. Events taking place at the school were discussed. Mr. Perschon informed the Council that the Community Council has created safe walking routes and he recommended the issue previously discussed be brought to their attention.

In response to a question raised about who sets the rental rates for the auditorium, Mr. Perschon stated that it is set by Granite School District.

Mr. Perschon asked about signage allowances and what the City would like the school to be able to display on 2300 East. Council Member Pace indicated that the City has an ordinance that prohibits electronic signs, however, the school had one previously. Limitations on signs and banners were discussed. Mr. Perschon stated that he has received complaints from people who use 2300 East and do not like how the banners look. They did not want the banners to be a permanent billboard. The school agreed to limit the banners to the inside of the soccer field. When the school was built they tried to avoid creating a fortress-type structure. He believed that the more interaction there is with the community, the slower the traffic. It was believed that the high school is a tremendous asset to the community, students, and faculty.

It was reported that there is a monthly PTA Community Council Meeting where all PTA Presidents convene. Meetings are held the third Tuesday of every month at Olympus High School at 9:00 a.m.

V. Public Hearing on Proposed Amendments to Chapters 13.03 and 13.10 of the City Code.

Pat Hanson, City Planner presented the proposed changes and stated that there were applicants earlier in the year who noticed that the checklist provided to them does not match what is required by the ordinance. Ms. Hansen explained that when the City first began the process of entitlement,

they used the County's model. Over the years, however, changes were made. The proposed change was considered minor and would take some of the original requirements at time of final plat and move them into the preliminary plat stage.

Mayor Dahle opened the public hearing at 6:48 p.m. There were no public comments. **Mayor Dahle closed the public hearing at 6:49pm.**

VI. *Consent Agenda*

a. *Approval of Minutes – October 9, 2014.*

Council Member Petersen moved to approve the October 9, 2014, Meeting minutes. Council Member Pignanelli seconded the motion. The Council voted in the affirmative and the motion carried.

VII. *Council Reports*

VIII. *Other Business*

IX. *Adjourn City Council Meeting and Convene in a Work Meeting.*

Council Member Gunn moved to adjourn the City Council Meeting and convene in a Council Work Meeting. Council Member Pignanelli seconded the motion. The Council voted in the affirmative and the meeting adjourned at 6:52 p.m.

**WORK MEETING
November 6, 2014**

ATTENDANCE

Mayor Rob Dahle
Lynn Pace -*excused*
Patricia Pignanelli
J. James Palmer
Sabrina Petersen
Steven Gunn

City Staff
Randy Fitts, City Manager - *excused*
Stephanie Carlson, City Recorder - *excused*
Todd Godfrey, City Attorney
Paul Allred, Community Development Director
Clarence Kemp, City Engineer - *excused*

Mayor Dahle convened the Council in a Work Meeting at 7:02 p.m.

a. Discussion on Proposed Franchise Agreement.

Todd Godfrey, City Attorney reviewed the Franchise Agreement and stated that the term is seven years with a three-year option. He did not consider the term to be unreasonable but considered it the outside of what they would like to see. He reported that Craig Hall prepared the agreement five or six months ago, which includes a 3.5% franchise fee based on gross revenues. Mr. Godfrey suggested that a public hearing be held but stated that it is not legally required. It was reported that the fee is set by law and only the term is negotiable. The City Council wanted to ensure that the matter is properly noticed to be heard on November 20 or as soon thereafter as possible.

b. Policy Discussions.

Council Member Pace reported that a number of people have made various requests such as crosswalks, sidewalks, crossing guards, and flashing lights. When such requests are made there is not an adequate framework to decide when they can say yes or no. City Manager, Randy Fitts, was consulted on the matter and indicated that he has increased lighting based on increases from Rocky Mountain Power. With respect to speed reduction/traffic calming, \$11,000 per year was budgeted, which will pay for two flashing speed signs. For sidewalks \$20,000 is budgeted. The Council has to compare the requests coming in with the needs of the rest of the City. For curb and gutter, \$20,000 was budgeted although Class C Road Funds and can be used for extra projects that are needed. Most projects are based on safety and drainage issues. No funds are available currently for crossing guards. To Council Member Pace's knowledge there is no policy specifying how to prioritize requests.

Mayor Dahle stated that the Council can look at requests individually and amend budgets as needed. There was some uncertainty, however, in how to establish a policy. The understanding was that the Council tells Manager Fitts what their priorities are and makes the decision. That was true in some instances but not in determining where to locate sidewalks, street lights, or crossing guards. It was necessary for the Council to educate residents on requests and address them based on the available funding. It was noted that larger communities have a program in place that specifies that if sidewalks are desired, they will share the cost with the residences. Assessments were described as something the City can choose to consider for areas that are most in need.

c. Update on Annexation.

Mayor Dahle reported that he would be meeting with Mayor Ben McAdams the following day about a request for a pro rata share of County funds. He explained that there are critical funds in the

County Municipal Services Fund, which is funded primarily through sales tax and the Tort Liability Fund, which each have fund balances. The City's position was that if there is a fund balance, monies have been paid into those accounts but not expended. The Mayor believed the City has an argument that the annexation area that is coming over should be able to bring the pro rata share of the fund balance in those accounts because they paid into them. His belief was that the City has a rightful claim to 2.8% of the pro rata share of the fund balance to continue services that the residents already paid for. The Mayor's intent was to forward the request to the County Council now while they are at the tail end of their budgeting process. He commented that he did not expect Jim Bradley or Sam Granato to support it.

The Council discussed redistricting. The Mayor stated that it made sense to keep Council Member Palmer and Pignanelli's areas as they are and for the annexation area to remain intact. Three potential redistricting options were discussed in detail. The consensus of the Council was that Options 1 and 2 are best.

d. Discussion on Playground for City Hall Park (number, location, size, and public decision-making process).

The Mayor reported that he and staff have been working with the City's Grant Writer, Holly Smith, to facilitate the logistical planning. A letter was to go out to registered businesses in the City with a booth to be set up at the Tree Lighting Ceremony on December 1. The next step will be to organize a Playground Committee to look at various options. The next priority will be to select the location and size so that when the committee is formed they will know what they have to work with. Council Member Pace reported that an open house is scheduled for Wednesday, January 7. The public hearing was scheduled for Thursday, January 8.

The Mayor felt that proper placement of the playground is to the south of the pavilion. Council Member Petersen felt it should be in a centralized location. She recommended the Council choose the location and then solicit feedback. A public hearing was scheduled the first week in January. The Mayor suggested the Council finalize the remainder of the amenities as well.

There was discussion on the map. The Mayor commented that the City has one opportunity to do it right. Equipment was recognized as the greatest expense. Field size and use issues were discussed. The intent was for there to be multi-use space to accommodate various sports. Fencing issues were discussed. The Council's preference is to have the fence removed now. Council Member Petersen complimented the Baseball Association but stated that they should not direct the construction of the field space. Council Member Pace wants to maintain as much flexibility as possible with the fields. Mayor Dahle commented on feedback he has received on the playground. It was suggested that it be 8,000 to 10,000 square feet in size and include netted baseball cages. The County agreed to help pay for some elements of the playground.

e. Update on Air Quality Campaign.

The above matter was still being worked on and would be discussed at a future meeting.

f. Discussion on Recommended Change to UPD Staffing Structure.

Rob Nielsen was identified as the City's Detective Sergeant for the last 6 ½ years. He recently had an opportunity to serve on the Narcotics FBI Task Force and accepted that position. In the meantime, Jeff Evans would take his place temporarily. Sergeant Evans is a 25-year veteran of the Police Department and has been a sergeant for over 20 years.

The Council discussed how they would like to proceed long-term with UPD staffing. Chief Bertram reported that when Holladay became a precinct over 10 years ago, for fiscal reasons they put their executive officer as a sergeant. Holladay is the only city in the UPD that continues to maintain a sergeant as the executive officer. Chief Bertram took that action because he believed it was fiscally responsible to do so. The precinct is growing and with the annexation there are now two precincts that are smaller than Holladay's. With the completion of the village and the mall they are growing and crime will also grow.

Chief Bertram indicated that it is expected to cost \$21,000 per year more with a Lieutenant filling the position. He felt, however, that it was the right action to take operationally. The benefits of making the change were described. Promotion and hiring policies were described. Chief Bertram explained that potential candidates will need better skills than they do currently. Mayor Dahle felt that if the City can afford it they should implement the change as soon as possible.

The Chief stressed that whoever is hired will take charge in his absence. He recommended the Mayor and City Manager, Randy Fitts, be involved in the decision with input and direction from the City Council.

g. Update on General Plan.

The Council was updated on the General Plan update. A meeting was held the previous day where parks and trails were discussed. Community Development Director, Paul Allred, stated that the Council will be presented with a map showing their intent to amend the Parks and Trails Master Plan based on the new funding. Mr. Allred stated that there is a new master plan map that will be revised as well. The map will be presented for Council review at a future meeting.

Mr. Allred reported that an open house is scheduled for November 19 from 6:00 p.m. to 8:00 p.m. He reminded the Council Members that items in the General Plan update that are not specified will be done outside of the contract. Presently they have \$70,000 to work with, which is Wasatch Front money.

Mr. Allred stated that a Steering Committee is necessary for the General Plan Update. He recommended the Steering Committee include fewer than 20 people. The Committee will meet approximately three times during the year-long process. He suggested the Committee be formed so they can hold their first meeting. Mr. Allred stated that some of the names on the list he compiled include members of staff and a few Council Members and Planning Commission Members. The list also included former Planning Commission Members, builders, contractors, and members of the business community.

h. Discussion on Possible City Survey.

Interest was expressed in conducting a survey. If the decision is made to move ahead, the belief was that it would be best to proceed sooner rather than later.

i. Calendar – *schedule of upcoming meetings.*

• *Council Meetings – November 13 and 20*

Council Member Pace indicated that he would not be present at the November 13 meeting. Council Member Petersen would not be present at the December 4 meeting and possibly the December 11 meeting.

- *Tree Lighting – December 1*
- *Legislative Breakfast – December 3*
- *Council Christmas Dinner – December 11*

The Mayor reported that a dinner is scheduled at the conclusion of the December 11 meeting.

j. Other Business – as may properly be introduced.

Mayor Dahle indicated that he would speak with HHC about the Cottonwood Mall.

It was reported that the Millrock contract has been signed and earnest money was deposited. They have one year to exercise the option.

Council Member Petersen asked for an update on the Spin Cycle property. Mr. Allred stated that the site plan has been approved for a new facility.

Council Member Petersen remarked that Intermountain Health Care has expressed interest in bringing a clinic to Holladay. Erika Dahl was identified as the Community Benefits Director and Dave Grauer serves as the CEO of Intermountain Medical Center. They have indicated that they would like to meet with the Mayor.

X. Closed Session.

XI. Adjourn Work Meeting.

There being no further business, Council Member Gunn moved to adjourn. Council Member Petersen seconding the motion. The Council voted in the affirmative. The meeting adjourned at 9:32 p.m.

I hereby certify that the foregoing represents a true, accurate and complete record of the Holladay City Council meeting held Thursday, November 6, 2014.

Stephanie N. Carlson, MMC
Holladay City Recorder

Robert Dahle, Mayor

Minutes approved: December 4, 2014