

**MINUTES OF THE
HOLLADAY CITY COUNCIL MEETING**

**Thursday, October 24, 2013
Mt. Olympus Room
4580 South 2300 East
Holladay, Utah 84117**

BRIEFING SESSION - 5:30 p.m.

ATTENDANCE

Mayor Dennis Webb - *excused*
Lynn Pace
Patricia Pignanelli
J. James Palmer, Jr.
Steve Gunn
Sabrina Petersen

City Staff
Randy Fitts, City Manager
Stephanie Carlson, City Recorder
Craig Hall, City Attorney

Mayor Pro-tem Palmer called the Briefing Session to order at 5:35 p.m. The Council reviewed the agenda.

The Council discussed the license agreement. The Council is ok with the renewals but the issue is still with the “good-cause” language. Tom Henroid has told the Council they are ok with waiting two weeks in order to get the language correct.

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Council Meeting - 6:00 p.m.

ATTENDANCE

Mayor Dennis Webb - *excused*
Lynn Pace
Patricia Pignanelli
J. James Palmer, Jr.
Steven Gunn
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City Staff
Randy Fitts, City Manager
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I. *Welcome.*

Mayor Pro-tem Palmer conducted and called the meeting to order at 6:03 p.m.

II. *Pledge of Allegiance.*

The Pledge of Allegiance was recited by those in attendance.

III. *Public Comments.*

Raili Jacquet – Holladay Arts Council Public Relations Chair. She thanked the Council for their support and budget item for the Arts Council. The Arts Council has received three grants this year which has helped. Both the Blue Moon Festival and the Art Exhibit were huge successes.

IV. *Presentation – TravelWise*

Kim Clark reviewed the TravelWise program. It is based on people working together to develop a coordinated transportation program that encourages and supports alternatives to driving alone. TravelWise strategies include van pool & carpool programs, telecommuting, flexible work hours, shifting travel times, using public transit, active transportation, car sharing, bike sharing, and other actions that ultimately improve the utilization and efficiency of our transportation system. The TravelWise Program is positioned to help and assist local municipalities plan, develop and implement a tailored TravelWise Program. They have created a Community Resource Kit to provide ideas to help you structure a tailored program that will work best for your Holladay.

The Council thanked Ms. Clark and would like to see what other communities are doing and look through the kit. Once that has been done they would like to re-visit this and look work on certain areas.

V. Consideration of Resolution 2013-26 Approving the Form of a License Agreement for the City's Village Plaza Located at Approx, 2300 E and Murray Holladay Rd

Council Member Gunn moved to table Resolution 2013-26. Council Member Petersen seconded the motion. The Council voted in the affirmative and Resolution 2013-26 was tabled.

VI. Consideration of Resolution 2013-28 Authorizing the Adoption of an Amended and Restated Interlocal Agreement Adding New Member Agencies to the Salt Lake Valley Emergency Communications Center (VECC)

Council Member Petersen moved to approve Resolution 2013-28. Council Member Pignanelli seconded the motion. The Council roll call vote was as follows: Council Members Pace, Petersen, Gunn, Pignanelli and Palmer in favor. Resolution 2013-28 was adopted by a unanimous vote.

VII. City Manager Report.

Manager Fitts reported that last weekend someone broke three windows in the Casto Home. He is working on getting cameras and motion sensor lights put in. He is also looking at some type of sealant for the brick in case it gets hit with graffiti.

We have received back a signed copy of the Land and Water Conservation Fund contract and have begun working on the water system for the city park.

VIII. Council Reports.

Council Member Gunn reported that he has meet with representatives from AT&T and they are in favor of the proposed landscaping changes at Stratton Park. He is still trying to contact a representative from T-Mobile.

Council Member Petersen thanked Manger Fitts and Mr. Kemp for the sidewalk along 4500 S.

Council Member Palmer reported that Capt. Bertram was honored at the UPD meeting for his help with human trafficking issue and his work with Backyard Broadcast. Also, the Mayoral debate was held last night and was well attended. Both candidates did very well.

IX. Other Business

X. Recess to RDA Meeting

Council Member Pignanelli moved to recess City Council meeting and convene as an RDA Board. Council Member Petersen seconded the motion. The Council voted in the affirmative and the Council meeting recessed at 6:53 pm.

XI. Adjourn City Council Meeting and Reconvene in a Work Meeting

Council Member Palmer moved to adjourn the City Council Meeting and reconvene in a Work Meeting. Council Member Pignanelli seconded the motion. The Council voted in the affirmative and the Council meeting adjourned at 7:10 p.m.

WORK MEETING – October 24, 2013

ATTENDANCE

Mayor Dennis Webb - *excused*
Lynn Pace
Patricia Pignanelli
J. James Palmer
Sabrina Petersen
Steven Gunn

City Staff
Randy Fitts, City Manager
Stephanie Carlson, City Recorder
Craig Hall, City Attorney

Mayor Pro-tem Palmer convened the Council in a Work Meeting at 7:11 p.m.

a. Update on Current Construction Projects (Village Center, Fire Station, Commons area, Casto Home and other).

James Glascock discussed with the Council the City Hall project. He went over options for signage above the door. We would remove “Holladay Elementary” and add wording for City Hall with lighting etc. He showed them designs and materials which would be about \$7-8,000 and could be done fairly fast. The Council asked Mr. Fitts to first explore what is behind the current sign – if it’s brick, open, etc.

Next Mr. Glascock reviewed the design and landscaping for the front of City Hall. It was suggest adding raised beds along the front of City Hall with some potted plants to break up the wall. The brick would match what has been done out back. Council Member Gunn pushed for water-wise landscaping.

b. Discussion on Highland Dr. Master Plan and Residential Office Zone (RO)

The Council discussed the master plan and next steps. Les Chatelain, Planning Commission representative, commented that the Planning Commission really took time to go over this plan and the comments from the committee. The Committee was well heard. He feels what the Planning Commission recommended is a good plan. There was very little public comment at their hearings.

It was noted that Tom Nelson sent an email to the Council that showed a comparison between what the committee recommended versus the Planning Commissions. Council Member Palmer thanked the Commission for all their extra time and effort on this matter.

Council Member Pace expressed some concerns/questions with the RO zone. If you tear down the building does it have to be rebuilt as residential? Do we create the RO zone as a base zone or an overlay zone?

The Council discussed forming a subcommittee with Council Members Pace, Palmer and Pignanelli to review and get a draft to the Council.

c. Discussion on Park Rules and Regulations

Mr. Hall reviewed the list of items with the Council and went over the scope of the regulations.

d. Calendar

Ms. Carlson reviewed the calendar for November. We will be meeting on November 7 & 14.

e. Other Business

XII. Closed Session Pursuant to Utah Code Section 52-4-204 & 205 to Discuss Personnel Issues, Potential Litigation and Property Acquisition and Disposition

Council Member Pace moved to go into Closed Session to discuss personnel issue and property acquisition and disposition. Council Member Gunn seconded the motion. The Council voted in the affirmative and convened in a closed session at 8:46 p.m.

Those in attendance at this Closed Session were: Council Members: Pace, Petersen, Palmer, Gunn, and Pignanelli, Craig Hall, Randy Fitts, and Stephanie Carlson.

Minutes of the closed session were taken and are now on file as a Protected Record.

Council Member Petersen moved to adjourn the closed session and reconvene the work meeting. Council Member Pace seconded the motion. The Council roll call vote was as follows: Council Members Pace, Petersen, Pignanelli, Gunn and Palmer in favor. The motion to go out of closed session at 9:34 pm passed by a unanimous vote.

XIII. Adjourn Work Meeting.

There being no further business, Council Member Pace moved to adjourn with Council Member Pignanelli seconding the motion. The Council voted in the affirmative and the meeting adjourned at 9:35 p.m.

I hereby certify that the foregoing represents a true, accurate and complete record of the Holladay City Council meeting held Thursday, October 24, 2013.

Stephanie N. Carlson, MMC
Holladay City Recorder

Dennis R. Webb, Mayor

Minutes approved: 12-5-13