

**MINUTES OF THE HOLLADAY CITY  
CITY COUNCIL WORK MEETING**

**Thursday, October 13, 2016  
5:30 p.m.  
City Hall – Mt. Olympus Room  
4580 South 2300 East  
Holladay, Utah 84117**

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***ATTENDANCE***

Mayor Rob Dahle  
Council Members  
Lynn Pace  
Sabrina Petersen  
Patricia Pignanelli- *excused*  
Mark Stewart  
Steve Gunn

**City Staff**  
Gina Chamness, City Manager  
Stephanie Carlson, City Recorder  
Todd Godfrey, City Attorney

**1. Call to Order**

Mayor Dahle called the meeting to order at 5:40 p.m. and welcomed those in attendance.

**2. Discussion on Proposed Procurement Policy**

Ms. Chamness went over the proposed policy. When we updated Title 2, purchasing was left out. The proposal is anything under \$5000 department heads can approve, within reason, \$5-25,000 we need to have quotes and anything over \$25,000 needs an RFP and sealed bid. If it is over \$50,000 it will require Council approval. She feels this policy will help the city with checks and balance as well as establish internal controls. The Council had a brief discussion and will put this on the next agenda.

**3. Discussion and Update on Holladay Village Moratorium**

**a. Traffic Study.** *Joe Perrin, Traffic Engineer* went the HV parking and traffic study as requested by the Council. The purpose of the study was to evaluate parking, traffic in and around the Village Center and the impact the proposed developments and future development may have on the area. Mr. Perrin reviewed the traffic counts and projected traffic with the new developments

He also looked at parking. The Village has a total of 1,401 spaces. During peak times 43% of parking stalls and 12% of the reserved spaces were full. Many of the parking stalls, about 77%, are only occupied for an hour. The Village has plenty of parking and is only utilizing approximately half of what is available. There are several reserved lots which does limit parking. At the peak time the parking deck is at 85% capacity. There is ample parking in nearby lots that would require less than 100 yard walk. So as a whole the Village zone is over parked, but is all perception. People want to park adjacent to the building they are going to.

The current traffic patterns and volumes indicated there is sufficient capacity to accommodate the projected increase in traffic. The traffic generated by the new condo development is relatively low only about 3.8% increase. As for the Harmon's development, the traffic can be

accommodated. One concern is having angled parking on 2300 E in front of the building and not recommended. It is recommended that a center turn lane be developed on 2300 E.

The biggest issue is the need to update the timing of the traffic signals to help with the traffic flow.

**b. Other Issues.** Council Member Petersen went over what the HV subcommittee has been working on with regards to height. They are recommending 68 ft on the four corners and 35ft in the Village zone with 32 ft on neighborhoods that abut the Village.

Ms. Chamness discussed the pavers on the north crosswalk on 2300 E. They are getting worse and need to be fixed before the snow falls. She went over options with the Council – stamped concrete, asphalt or repair/replace. The Council asked her to bring back costs for all options.

#### **4. Discussion on Policy Issues on Highland Dr, 6200 S Intersections**

*Joe Perrin* reviewed the traffic counts from the Highland Dr/Fardown intersection. He also discussed the 6200 S 2300 E intersection. In a 10 hour period there were 24 pedestrians and 12 bikes that used that intersection. The policy issues the Council is dealing with are what improvements to make to the intersections with the grant money the city has received.

#### **5. Review and Discussion on Deer Open House**

Council Member Stewart updated the Council on the open house. There were 100 + in attendance. The options (lethal vs. non-lethal) were explained to the audience and it was noted that if anything is done, it would most likely need to be privately funded. Right now our certificate only allows us to remove 50 deer over a 3 year period and if we go with lethal we would need to amend the COR. Council Member Stewart meeting with the archer who has done this to get his input. Whatever the Council decides we will not be able to do anything this year.

**The other items on the agenda were continued.**

#### **6. Closed Session Pursuant to Utah Code Section 52-4-204 & 205 to Discuss Personnel Issues, Potential Litigation and Property Acquisition and Disposition (if needed)**

Council Member Gunn moved to go into Closed Session to discuss personnel issues, property acquisition and disposition and potential litigation. Council Member Petersen seconded the motion. The Council roll call vote was as follows: Council Members Pace, Petersen, Gunn, Stewart and Mayor Dahle voted in favor. The Council convened in a closed session at 9:37p.m.

Those in attendance at the Closed Session were: Council Members Pace, Petersen, Stewart, Gunn, and Mayor Dahle. Others present included Manager Gina Chamness, Todd Godfrey, Stephanie Carlson and Paul Allred.

The minutes of the Closed Session were taken and are now on file as a Protected Record.

Council Member Gunn moved to adjourn the Closed Session and reconvene the Work Meeting. Council Member Pace seconded the motion. The Council roll call vote was as follows: Council Members Pace, Petersen, Gunn, Stewart and Mayor Dahle voted in favor. The motion to go out of closed session at 10:05 p.m. passed with a unanimous vote

**7. Calendar**

The Council went over the calendar for the next few months. The next meeting will be October 27 with the Nov. meetings being the 3, 10 and 17.

**8. Other Business**

Council Member Pace is working with staff on language for dining clubs and has suggested one per block face. It will go back the Planning Commission for recommendation.

**9 Adjourn**

Council Member Petersen moved to adjourn. Council Member Gunn seconded the motion. The Council voted in the affirmative and the meeting adjourned at 10:18 p.m.

*I hereby certify that the foregoing represents a true, accurate and complete record of the Holladay City Council Work Meeting held Thursday, October 13, 2016.*

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Stephanie N. Carlson, MMC  
Holladay City Recorder

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Robert Dahle, Mayor

Minutes approved: December 1, 2016