

**MINUTES OF THE HOLLADAY CITY
CITY COUNCIL WORK MEETING**

**Thursday, March 14, 2013
5:30 p.m.
City Hall – Mt. Olympus Room
4580 S 2300 E
Holladay, Utah 84117**

ATTENDANCE

Mayor Dennis Webb – *excused*
Council Members
Lynn Pace – *excused*
Sabrina Petersen
Pat Pignanelli
Jim Palmer
Steve Gunn

City Staff
Randy Fitts, City Manager
Stephanie Carlson, City Recorder
Craig Hall, City Attorney
Clarence Kemp, City Engineer

1. Call to Order

Mayor Pro-tem Palmer called the meeting to order at 5:32 pm and welcomed those in attendance

2. Update and Discussion on City Hall Park Common Area & Casto Home

City is in the process of removing the asphalt and soil, which saves us about \$15-20,000. The contractors have a deadline of June 15. The only concern is the weather but so far with the good weather we are about two weeks ahead of schedule.

Manager Fitts discussed the chess tables that were to be installed in the park area. He is looking at going with regular tables instead to give more seating. The Council asked him to bring back the design for the tables if there are to be any modifications to the approved plan.

Manager Fitts is getting bids on rock work for the Casto Home foundation. We are working with a volunteer on restoring the porch. The Historical committee will be meeting with James Glascock on designs for the Casto Home to make the outside gardens, etc. for that historic feeling. Council Member Palmer will follow up with the committee.

3. Update on CDBG Funding for 2013-14

Stephanie Carlson, City Recorder went over the Community Development Block Grants (CDBG) funding requests. Two of the entities requesting funding still have monies left over from last year. There will be a public hearing on the 21st where the Council can asked those entities about their funding requests. Manager Fitts has requested that the reallocated funds be put towards the accessibility improvements for City Hall.

4. Update from Planning Dept.

Paul Allred, Community Development Dir. went over the projects and activity that is happening in the City. Building development in the city is improving along with the economy. Some of the

projects include: the assisted living center on 5600 S received their conditional use permit and conceptual approve. The Sandpiper apartments are looking to expand the number of unit and build a new clubhouse. *See attached report from the Planning Dept.*

5. Discussion on City Events

Manager Fitts talked about the City Clean-up on April 27 and asked for ideas for areas to focus on. The luncheon will be moved back to City Hall after the cleanup.

Council Member Petersen reported that planning for the 4th of July is well underway.

6. Discussion on Fire Flow/Water Line Upgrades

Council Member Palmer followed up on the fire flow discussion. He would like staff to follow-up on the Urban Fire Interface and get some information on public education/training to take place in June.

7. Discussion and Review of Title 2 – Administrative Code

Mr. Hall went over some minor changes. He has met with Council Member Gunn on some issues and Council Member Palmer has also submitted his comments. There are a number of policy questions to be considered and other sections that need to be review by staff. The personnel section needs more review from staff with regards to an organizational chart, salaries, tenure. Council Member Palmer asked that the Employment section be reviewed in detail by Ms. Carlson and Manager Fitts. There are also some questions on the bid process and amounts as well as committees. The Council asked to add to the Election section that a candidate for council needs to live in that district for one year.

The Council also discussed nondiscrimination section (2.52.005) and would like to add “based on sexual orientation and/or gender identity.”

8. Calendar

Stephanie Carlson, City Recorder went over the calendar for the rest of March. She will put together a summer calendar in order to coordinate meetings.

9. Other Business

Council Member Petersen would like to discuss signage for new development; there are a number of illegal signs in the city with construction companies advertising on the site.

10. Closed Session pursuant to Utah Code Section 52-4-204 & 205 to Discuss Personnel Issues, Potential Litigation and Property Acquisition and Disposition (if needed)

Council Member Gunn moved to go into Closed Session to discuss personnel issue and property acquisition and disposition. Council Member Pignanelli seconded the motion. The Council voted in the affirmative and convened in a closed session at 6:54 pm.

Those in attendance at this Closed Session were: Council Members: Petersen, Palmer, Gunn, and Pignanelli, Craig Hall, Randy Fitts, Stephanie Carlson and Clarence Kemp.

Minutes for the closed session were taken and are now on file as a Protected Record.

Council Member Petersen moved to adjourn the closed session and reconvene the work meeting. Council Member Pignanelli seconded the motion. The Council roll call vote was as follows: Council Members, Petersen, Pignanelli, Palmer and Gunn in favor. The motion to go out of closed session at 7:07 pm passed by a unanimous vote.

15. Adjourn

There being no further business, Council Member Petersen moved to adjourn. Council Member Pignanelli seconded the motion. The Council voted in the affirmative and the meeting adjourned at 7:08 pm.

I hereby certify that the foregoing represents a true, accurate and complete record of the Holladay City Council Work Meeting held Thursday, March 14, 2013.

Stephanie N. Carlson, MMC
Holladay City Recorder

Dennis R. Webb, Mayor

Minutes approved: 3-21-13