

**MINUTES OF THE
HOLLADAY CITY COUNCIL MEETING**

**Thursday, March 6, 2014
Mt. Olympus Room
4580 South 2300 East
Holladay, Utah 84117**

BRIEFING SESSION - 5:30 p.m.

ATTENDANCE

Rob Dahle, Mayor
Lynn Pace - *excused*
Patricia Pignanelli
J. James Palmer, Jr.
Steve Gunn
Sabrina Petersen

City Staff,
Randy Fitts, City Manager
Stephanie Carlson, City Recorder
Craig Hall, City Attorney
Paul Allred, Community Development Dir.

Mayor Dahle called the briefing session to order at 5:35 p.m. The City Council reviewed and discussed the agenda. The Council discussed the hearing on CDBG funding and reviewed the requests. The Council also made minor edits to the minutes.

**MINUTES OF THE
HOLLADAY CITY COUNCIL MEETING**

**Thursday, March 6, 2014
Council Chambers
4580 South 2300 East
Holladay, Utah 84117**

Council Meeting - 6:00 p.m.

ATTENDANCE

Mayor Rob Dahle
Lynn Pace – *arrived at 7pm*
Patricia Pignanelli
J. James Palmer, Jr.
Steven Gunn
Sabrina Petersen

City Staff
Randy Fitts, City Manager
Stephanie Carlson, City Recorder
Craig Hall, City Attorney
Paul Allred, Community Development Dir.
Pat Hanson, City Planner

I. *Welcome*

Mayor Dahle conducted and called the meeting to order at 6:04 p.m.

II. *Pledge of Allegiance*

The Pledge of Allegiance was led by Caden Kuhn, Asa Topham, and Nate Lessom from Boy Scout Troop 197.

III. Public Comments

There were none.

IV. Public Hearing on Proposed 2014-15 Community Development Block Grant (CDBG) Funding

Mayor Dahle opened the public hearing at 6:06 p.m.

Kathy Ricci – Micro Enterprise Fund. The Utah Microenterprise Loan Fund is a non-profit community development financial institution. We provide financing and management support to start-up and existing firms that do not have access to traditional sources of funding. Loans range from \$500-25,000. They have been lending since 1993 and have done over 840 loans. In the past they have served three Holladay residents.

Karen Wiley - Community Development Coord. for SL County. She noted for the Council that the process for submitting funding requests changed this year to help make it easier on everyone. All requests for CDBG funding (hard and soft costs) were sent to her office. Applications were then sent out to the contract cities. You are seeing requests from agencies you may not have in the past due to the new process and amounts that may seem odd due to the percentage of funding is based on the residents from the area that they serve.

Jessica Burnham – Road Home. Thanked the Council for their past support. They are requesting \$961 to replace dilapidated fencing and gates surrounding the staff parking at the downtown shelter. The fencing issues compromise the safety of the staff and volunteers and hinders our acceptance of in-kind donations. This project will significantly increase the safety and security of our employees and volunteers. They are also requesting \$786 for repair and maintenance to their transitional housing unit. These units are a stepping stone towards permanent housing for clients. There are numerous repairs that are needed including: replacing carpet, the roof, cooling system, range and other small repairs. The Road Home served 74 Holladay residents last year.

Justin Barton – Boys & Girls Club. The Boys and Girls Club has been a resource for youth since 1968. The Sugarhouse facility is a resource for Holladay parents and is open 12 hours a day, 5 days a week. We are asking for \$3,523 for energy efficient facility upgrades (replacing two water heaters, HVAC, lighting, etc.). Last year the club was a resource for 61 boys and girls all for a nominal \$10/year fee.

Kara Hetrick – Community Development Corp. The Critical Home Needs Program is a low interest loan program to assist low to moderate income, owner occupied homeowners in updating and making critical repairs to their home and improve living conditions. CDCU is requesting \$25,000 to help up to ten homeowners. She said that outreach in Holladay is a challenge but they are working on options.

Roger Borgenicht – ASSIST. Assist is a non-profit community design center that provides assistance to low income households with accessibility designs and critical home repairs. This can be anything from roofing, plumbing, electrical, etc.) Many of their projects deal with helping residents “age in place”. They are requesting \$5,000 to help with outreach as well as repairs.

Jan Carter – Odyssey House. The Adult Residential Treatment program provides effective substance abuse treatment service by helping them become drug-free, educated, healthy, self-

sufficient and productive members of society. Residents are usually at the facility from 6 months to a year. The adult facility is housed in a 100+ year old home that has undergone numerous renovations. Last year they served 28 residents from Holladay. They are requesting \$8,146 for retrofitting of a new boiler system. They are also requesting \$5,557 for their Transitional Housing program to be used to excavate, resurface and re-stripe the parking lots and driveways of their two sober living facilities. The transitional housing is a 72-bed facility that provides affordable, temporary housing to individuals who graduate from substance abuse treatment.

Jennifer Campbell – South Valley Sanctuary. We are one of only two domestic violence shelters in Salt Lake County. We shelter both men and women at the same time due to the design of the property. The house offers a communal kitchen which is in need of repair due to safety hazards. We are requesting \$415 for those repairs and an additional \$1,231 for upgrades to their playground, which is unsafe and dangerous.

There being no further comments. **Mayor Dahle closed the public hearing at 6:55 p.m.**

V. *Quarterly Reports*

a. UPD – Chief Bertram went over the quarterly report. Accidents were up in December and January but otherwise the statistics for Holladay stay very consistent. We are seeing a rise in burglaries and vehicle thefts. Jewelry items are high on the list of stolen items, while electronics are being passed up.

Council Member Pace arrived at 7:00pm.

b. UFA – Chief Marty Slack went over his report. The firemen love the new station and it is working out well. We have already had 22 official tours with a lot more people just stopping by. Chief Slack mentioned the issue with 911 calls from cell phones and will be doing an article for the next newsletter.

VI. *Consent Agenda.*

a. Approval of Minutes – Feb. 6 & 13, 2014.

Council Member Palmer moved to approve the minutes with the changes noted in the pre-meeting. Council Member Petersen seconded the motion. The Council voted in the affirmative.

VII. *City Manager Report*

Manager Fitts provided a brief financial report to the Council. Numbers are still coming in on sales tax.

He also reported on the following:

- HVAC, siding and doors are going in on the public works building.
- The Boundary Commission meets tomorrow to approve the feasibility study with Zions Bank and David Church for legal counsel.
- Work on the ADA project for City Hall is almost complete.

VIII. *Council Reports*

Council Member Gunn reported that the plans are completed for fencing and landscaping on the Jordan Valley Water site on Murray Holladay Rd. Construction could begin in April. Also he is working in a resident on a rough draft landscaping plan for Stratton Park.

IX. *Other Business.*

X. *Adjourn City Council Meeting and Convene to a Work Meeting.*

Council Member Petersen moved to adjourn the City Council Meeting and reconvene in a Work Meeting. Council Member Gunn seconded the motion. The Council voted in the affirmative and the Council meeting adjourned at 7:37p.m.

WORK MEETING – March 6, 2014

ATTENDANCE

Mayor Rob Dahle
Lynn Pace
Patricia Pignanelli
J. James Palmer
Sabrina Petersen - *excused*
Steven Gunn

City Staff
Randy Fitts, City Manager
Stephanie Carlson, City Recorder
Craig Hall, City Attorney
Clarence Kemp, City Engineer
Paul Allred, Community Develop. Dir.

Mayor Dahle convened the Council in a Work Meeting at 7:40pm

a. Discussion on Proposed Highland Drive Master Plan and RO Zone.

Council Member Palmer will provide the Council with a redlined version of the Highland Dr. Master Plan that will incorporate some of Tom Nelson's minor changes.

The Council went through the RO zone and staff will update with the comments made tonight. The Council will go through the draft at their meeting on March 13.

b. Discussion on Scholarship & Awards Dinner

Mayor Dahle reported that he spoke with Mr. Webb about setting up an initial meeting to form a mission statement and begin working on 501(c)3 status. The foundation members are: Dennis Webb, Chair; Missy Larson; Larry Pinnock; Pat Pignanelli; and, Steve Gunn.

Manager Fitts reported that he had met with Brandy King about working on the dinner. Her fee will come from the foundation and not from city funds. The Council stressed urgency to get this started and to get letters out to the schools that these scholarship funds are available.

c. Update on City Hall Park

James Glascock met with the Council to review the phasing for the City Hall Park. Phase Three – which is angled parking along Holladay Blvd will be done by Cottonwood Builders. Manager Fitts is waiting to meet with Karen Willey on if CDBG funds could be used. Phase Five (City Hall frontage) is in process and Phase Four is on hold until we get plans for the old fire station site.

d. Discussion on Legislative Issues

There was discussion on the 911 bill and VECC. Council Member Pace reported that there is one week left in the session and anything can happen.

e. Discussion on Proposed Updates to General Plan

Manager Fitts stated that the City is still waiting for word on a grant. Once we hear, the City will put out and RFP and begin the process.

f. Calendar.

Ms. Carlson reviewed the calendar for March and April. The next meeting will be March 13 and then we will meet on Wednesday March 19 due to caucus meetings on the 20th. In April the Council will meet on the 3rd, 17th, and possibly the 24th.

g. Other Business.

XI. *Closed Session Pursuant to Utah Code Section 52-4-204 & 205 to Discuss Personnel Issues, Potential Litigation and Property Acquisition and Disposition.*

Council Member Pace moved to go into Closed Session to discuss personnel issues, property acquisition, and disposition. Council Member Palmer seconded the motion. The Council roll call vote was as follows: Council Members Pace, Pignanelli, Gunn, Palmer and Mayor Dahle in favor. The Council convened in a closed session at 10:20 p.m.

Those in attendance at the Closed Session were: Council Members Pace, Palmer, Gunn, Pignanelli and Mayor Dahle. Others present included Craig Hall, Randy Fitts, Paul Allred, and Clarence Kemp.

Minutes of the Closed Session were taken and are now on file as a Protected Record.

Council Member Pace moved to adjourn the Closed Session and reconvene the Work Meeting. Council Member Pignanelli seconded the motion. The Council roll call vote was as follows: Council Members Pace, Pignanelli, Gunn, Palmer and Mayor Dahle in favor. The motion to go out of closed session at 11:41 p.m. passed by a unanimous vote.

XII. *Adjourn Work Meeting.*

There being no further business, Council Member Palmer moved to adjourn with Council Member Gunn seconding the motion. The Council voted in the affirmative and the meeting adjourned at 11:42 p.m.

I hereby certify that the foregoing represents a true, accurate and complete record of the Holladay City Council meeting held Thursday, March 6, 2014.

Stephanie N. Carlson, MMC
Holladay City Recorder

Robert Dahle, Mayor

Minutes approved: