

**MINUTES OF THE
HOLLADAY CITY COUNCIL MEETING**

**Thursday, February 16, 2012
Mt. Olympus Room
4580 S 2300 E
Holladay, Utah 84117**

BRIEFING SESSION - 5:30pm

ATTENDANCE

Mayor Dennis Webb - *excused*
Lynn Pace
Patricia Pignanelli
J. James Palmer, Jr.
Steve Gunn
Sabrina Petersen

City Staff
Randy Fitts, City Manager
Stephanie Carlson, City Recorder
Craig Hall, City Attorney

Mayor Pro-tem Pignanelli conducted and called the briefing session to order at 5:36 pm. The Council reviewed the agenda. There was a general discussion on the Highland Dr Corridor Master Plan.

**MINUTES OF THE
HOLLADAY CITY COUNCIL MEETING**

**Thursday, February 16, 2012
Council Chambers
4580 S 2300 E
Holladay, Utah 84117**

Council Meeting - 7:00pm

ATTENDANCE

Mayor Dennis Webb - *excused*
Lynn Pace
Patricia Pignanelli
J. James Palmer, Jr.
Steven Gunn
Sabrina Petersen

City Staff
Randy Fitts, City Manager
Stephanie Carlson, City Recorder
Craig Hall, City Attorney
Clarence Kemp, City Engineer
Paul Allred, Community Development Dir.

NOTE: *the electronic recording device did not work from 6:00-6:50pm.*

I. Welcome

Mayor Pro-tem Pignanelli called the meeting to order at 6:05 pm and welcomed those in attendance.

II. Pledge of Allegiance

The Pledge of Allegiance was led by Raili Jacquet.

III. Public Comments

Chad Mullins – spoke on the Knudsen Park plan as it relates to bike lanes and trails connecting to Cottonwood Heights. There needs to be more cooperation, signage and striping. Blue Cross employees are trying to promote more bike use and sustainability and may help pay for signage. He would like to work with the city on long range enhancements.

IV. Presentation by Zions Bank

Alan Westenskow from Zions Bank showed the Council a short film on “How to Build a Bond” that came about from the City’s works with Zions on refinancing the bond for a fire station. This film shows investors how bonding works.

Matt ?, Zions Bank discussed with the Council the option of a fire capital facilities finance plan. The finance plan can help define level of service options, evaluates revenue and financing resources, serves as a tool for future planning and communicates a clear vision of Holladay’s future fire protection services and cost to residents.

V. Consideration of Resolution 2012-12 Approving and Amendment to the City of Holladay General Plan Pertaining to the Highland Drive Corridor Master Plan

Rick Whiting, City Planner provided a brief summary. The purpose of the master plan is to deemphasize single family residential and provide more flexibility on higher density residential

and to encourage neighborhood commercial on Highland Dr. There were two open houses held on the plan, two public hearings at the Planning Commission and a public hearing before the City Council. All notices and information was provided in articles in the Valley Journal, on the website and legal notices in the paper.

Council Member Pace moved to approve Resolution 2012-12 with the following modifications:

1. Page 2, paragraph one delete Lakewood
2. Page 5, map should show 200ft deep corridor along applicable sides of Highland Drive
3. Page 7, D (3) delete the word commercial and replace with non-residential.

Council Member Palmer seconded the motion.

Council Member Gunn commented that he had received comments from his constituents regarding the master plan and read some of those comments from Michael Frei, Natalie Peterson, Karen Coulam, Mike Knight and Penny Brooke. *There comments are attached to these minutes.*

The Council roll call vote was as follows: Council Members Petersen, Pace, Palmer, Gunn and Pignanelli in favor. Resolution 2012-12 was approved by a unanimous vote.

Council Member Pace noted that this plan is a blueprint. There is only commercial development allowed in three locations: Spring Lane, Walker Lane and 5600 S all where previous commercial already exists.

VI. *Consideration of Resolution 2012-13 Granting an Exception to Driveway Width Requirements as Provided in Section 14.12.120 of the City Code for Steven Stuart Located at 5024 Fairbrook Ln.*

Paul Allred, Community Development Dir reviewed the request. Mr. Stuart has a 25 ft. driveway and would like an 8ft expansion in order to use his three-car garage. He lives on a dead-end street and there have been no comments from the neighbors.

Council Member Petersen moved to approve Resolution 2012-13. Council Member Palmer seconded the motion.

Council Member Pace asked about the purpose of the exception section.

Mr. Allred responded that it is a carryover from the County and it is used to minimize pavement and curb cuts.

The Council roll call vote was as follows: Council Members Petersen, Gunn, Palmer and Pignanelli in favor with Council Member Pace opposed. Resolution 2012-13 was approved by a 4-1 vote.

VII. *Consideration of Ordinance 2012-05 Amending Chapter 2.28 Pertaining to the Composition of the Employee Appeals Board and Repealing Conflicting Chapters*

Mr. Hall stated that in the City code there are currently two sections that refer to the composition of the employee appeal board, this amendment makes the sections consistent and cleans up technical discrepancies. The Council serves and the appeals board.

Council Member Petersen moved to adopt Ordinance 2012-05. Council Member Palmer seconded the motion. The Council roll call vote was as follows: Council Members Petersen,

Gunn, Palmer, Pace and Pignanelli if favor. Ordinance 2012-05 was approved by a unanimous vote.

VIII. ***City Manager Report*** - Randy Fitts
Manager Fitts had nothing to report.

IX. ***Council Reports***

Council Member Palmer reported that he met with the Salt Lake Valley Health Dept. regarding Maggie McGee's and he will be following up with the owner next week.

Council Member Petersen reported that the first meeting for the Criterion Race was held this morning and things are moving.

X. ***Closed Session pursuant to Utah Code Section 52-4-204 & 205 to Discuss Personnel Issues, Potential Litigation and Property Acquisition and Disposition – (If needed)***

XI. ***Recess to RDA Meeting***

There being no further business, Council Member Petersen moved to recess Council Meeting and convene as the RDA Board. Council Member Pace seconded the motion. The Council voted in the affirmative and the Council meeting recessed at 7:20 pm.

XII. ***Reconvene and Adjourn to City Council Work Meeting***

Council Member Petersen moved to reconvene as a City Council and adjourn to a work meeting. Council Member Pignanelli seconded the motion. The Council voted in the affirmative and the meeting adjourned at 7:30pm.

WORK MEETING – February 16, 2012

ATTENDANCE

Mayor Dennis Webb - *excused*
Lynn Pace
Patricia Pignanelli
J. James Palmer
Barry Topham
Sabrina Petersen

City Staff
Randy Fitts, City Manager
Stephanie Carlson, City Recorder
Craig Hall, City Attorney
Paul Allred, Community Development Dir
Clarence Kemp, City Engineer

Mayor Pro-tem Pignanelli convened the Council in a work meeting at 7:42 pm.

1. Discussion on Trap, Neuter and Release (TNR) Feral Cat Program

April Harris, Acting Director from Salt Lake County Animal Service spoke to the Council about doing a six month pilot TNR program. The TNR program is a humane, effective approach to feral cats. The cats are humanely trapped, spayed/neutered, vaccinated and ear tipped and then returned. The biggest thing in the process is education. During the six month period they will track the number of cats in the program, complaints, etc. and provide feedback to the Council. The TNR program is a no cost program to the City due to grants received. Manager Fitts will sign a letter approving a pilot program and there will be articles in the newsletter.

2. Discussion and Review of Chapters 13.05 and 13.08

The Council reviewed the aforementioned sections, focusing on special exceptions and appeal authority.

3. Discussion on Sign Ordinance

The City Council would like to get a copy of the sign ordinance to review and to enforce what we have in the ordinance. Mr. Allred reported that the Planning Commission will be looking at the Village and ORD sign language. It was suggested to look at Park City's sign code.

4. Discussion on Holladay Outdoor Facilities and Plaza Policies

Mr. Hall went over his memo regarding plaza facilities. The Council discussed single event permits and beer licensing/ beer gardens for events on the plaza. The Council was clear that the city would be a sponsor for Arts Council events. The Council will like to continue to look at other policies from other cities, applications, fees as well as security and sanitation.

5. Discussion on Proposed Alcohol and Tobacco Compliance Program

Mr. Hall would like the see the City establish a program that encourages business to train their employees and self-police their establishment with regards to alcohol and tobacco sales to underage minors. Mr. Hall explained the process and that our fees ought to cover our costs to enforce. The Council requested greater fines – second offense penalty should be \$500 and \$1,000 for the third and also a three day loss of beer sales. Mr. Hall will draft a resolution for consideration at the next meeting. The Community Development Dept., UPD and the City Attorney will jointly administer and enforce the program.

6. Discussion on Casto Home Relocation

Manager Fitts reported to the Council on his meeting with the architects and the Casto Home does need to be moved. We have met with the junior high are they are not interested. He

reported that the cost to move the home will be approximately \$54-60,000 plus another \$14,000 to put in foundation.

The Council discussed doing an article in the newspaper and holding a public hearing. Council Members Pace and Gunn will write opposing articles on why to keep vs. demolishing. There will be a public hearing on March 22 to receive input.

7. Discussion on Scholarship and Teacher Recognition for 2012

The Council discussed the scholarship dinner for May 29. They also talked about recognition for the teachers and what that process would be. This item was continued for discussion until Mayor Webb was present.

8. Legislative Update

Council Member Pace updated the Council on proposed legislation. The billboard issue will likely go to the last day before a decision is made. There are a number of immigration bills; the liquor bills are not going anywhere and it looks like there will be no increase in licenses.

9. Discussion on Coordination with Holladay Rotary

Council Member Palmer attended the last Rotary meeting. He asked the City look into the cost of a membership and if there is support from the Council to join. They meet every Tuesday. Council Member Palmer stated that we do not have to attend every week, maybe once a month a different councilmember could attend.

10. Calendar

11. Other Business

The Council discussed communication and emails to and from constituents. If it is sent to all members of the Council, reply all back. If it is an email regarding a specific issue in your district, respond within 24 hours. If it is a city-wide issue then copy your reply to all the Council. This will help with communication and let constituents know they are being heard.

XIII. Adjourn

There being no further business, Council Member Pace moved to adjourn with Council Member Petersen seconding the motion. The Council voted in the affirmative and the meeting adjourned at 10:35 pm.

I hereby certify that the foregoing represents a true, accurate and complete record of the Holladay City Council meeting held Thursday, February 16, 2012.

Stephanie N. Carlson, MMC
Holladay City Recorder

Dennis R. Webb, Mayor

Minutes approved: 3-1-12