

**MINUTES OF THE HOLLADAY  
CITY COUNCIL WORK MEETING**

**Thursday, September 10, 2009**

**5:30 p.m.**

**City Hall – Mt. Olympus Room**

**4580 S 2300 E**

**Holladay, Utah 84117**

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***ATTENDANCE***

Mayor Dennis Webb

Council Members

Lynn Pace - *excused*

Grant Orton

Pat Pignanelli

Jim Palmer

Barry Topham

**City Staff**

Randy Fitts, City Manager

Stephanie Carlson, City Recorder

Craig Hall, City Attorney - *excused*

Ryan Bjerke – Legal Counsel

Paul Allred, Community Develop. Dir

**1. Call to Order**

Mayor Webb called the meeting to order at 6:58pm.

**2. Discussion on Proposed Text for Neighborhood Commercial (NC) Zone**

The Council reviewed the new language for the NC zone and made some minor changes. The Council asked staff to make the changes and get to legal counsel so this can be adopted next week. They also asked staff to meet with the applicant, give her the proposed language and make sure everything works.

**3. Discussion on Proposed ICS Protocol for Incident Management**

The proposed resolution amends the City’s Emergency Preparedness Plan which was adopted in 2003. In preparing grant applications for emergency funding, the city needs to show that the City has adopted a formal procedure of process on command and control during City emergencies. The Incident Command System (ICS), if adopted, would close the void in the City’s present plan and apparently will resolve any issues during the grant process. The ICS protocol is a subset of the National Incident Management System which is utilized throughout the United States as the common protocol to be used during city, county, state or federal emergencies. The Council asked staff to put this on the next agenda for approval.

**4. Discussion on Proposed Amendments to the Flood Plain Ordinance**

The proposed amendment to Chapter 13.74 is a mandate from the Federal Government. The Federal Emergency Management Agency (“*FEMA*”) establishes flood plain maps which designate the 100-year flood plain. This regulation prohibits the construction of any structure below the flood plain. The regulations, once adopted, allow adjacent property owners to the flood plain, to obtain flood insurance. Failure to adopt the regulations will prohibit the availability of such insurance. The proposed amendments are not significantly different than the present regulations. The Council asked staff to put this on the next agenda for approval.

**5. Discussion on Council Task Forces & Sub Committees**

This will amend the Council policy that states any council sub committee or task force shall have no more than three members from the Council. The Council asked staff to put this on the next agenda for approval.

**6. Discussion on Good Landlord Program**

The Council reviewed the document that was handed out last week. This is a voluntary program that many cities have adopted in whole or parts. The Council asked Manager Fitts to contact some of the cities that are using the program and find out what is working and what is not working. They also would like to get their recommendation, feedback and how it is enforced and report back to Council his findings.

**7. Calendar**

Ms. Carlson asked the Council who would be able to attend the Board of Canvassers meeting on September 22 to canvass the Primary election results. There will be a quorum in attendance.

**6. Adjourn**

Council Member Palmer moved to adjourn. Council Member Topham seconded the motion and the meeting adjourned at 7:45pm.

*I hereby certify that the foregoing represents a true, accurate and complete record of the Holladay City Council work meeting held Thursday, September 10, 2009*

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Stephanie N. Carlson, CMC  
Holladay City Recorder

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Dennis R. Webb, Mayor

Minutes Approved: 9-17-09