

City of Holladay
Community Development Department
Zoning Application • Phone and Mail Home Business • \$35.00 Processing Fee

CONDITIONS OF ZONING APPROVAL OF PHONE & MAIL HOME BUSINESS

1. **Business is conducted in the home by phone and/or mail as an office only.**
2. **There are no employees and no customers coming to the home.**
3. **No vehicles, except the resident's personal transportation, equipment, or merchandise stock on the property.**

Personal transportation means automobile or truck (one ton or smaller).

Equipment limited to a desk, drafting table, typewriter, home computer, answering service device, fax machine, and printer.

4. **Only persons residing in the home can be involved in the business at this location.**
5. **No accessory buildings can be involved (e.g. garage).**
6. **No signs are approved with this application.**

Separate zoning approval is required before posting any signs; signs must meet zoning requirements.

**NOTICE: FAILURE TO COMPLY WITH ANY OF THE ABOVE CONDITIONS MAY RESULT
IN LEGAL ACTION AND/OR REVOCATION OF YOUR BUSINESS LICENSE.**

I agree to conduct my business in compliance with the above conditions: _____
(Applicant's Signature)

APPROVAL OF PROPERTY OWNER

I, _____, am the owner/manager of the property listed
(Print Property Owner/Manager's Name)
below, and authorize the applicant, _____, to conduct the business
(Print Applicant's Name)
identified on this application at the specified property.

(Property Owner/Manager's Signature) *(Date Signed)*

APPLICANT INFORMATION

Resident/Applicant Name _____ Date _____

Business Name/Account # _____ Phone _____

Address _____
Street *City* *ZipCode*

Business to be Conducted _____

ZONING ACTION

Approved Denied Date _____

Comments/Reason for Denial _____

(Zoning Signature)

CITY OF HOLLADAY
HOME OCCUPANCY SAFETY INSPECTION
REPORT



This form is to be completed by the applicant.

All of the information contained in this report is considered applicable unless otherwise specified.

Business Name _____

Business Address _____

Business Phone Number _____ Date of Inspection _____

AREA OF INSPECTION	EXPLANATION	COMPLIANCE
Fire Protection Systems Smoke detectors	At least one on every level.	<input type="checkbox"/> - Yes
Exit Doors/Hallways Hallways/Doors clear of obstructions	All exit doors and hallways are to remain clear and free of obstructions: Boxes, storage, deliveries, etc.	<input type="checkbox"/> - Yes
Extinguishers Home Proper access Automobile extinguisher	At least one 2A10BC extinguisher. Service every 5 years. Display or mount extinguisher leaving free of obstruction. If occupation requires work out of a vehicle (welding, painting, mechanic, etc.)	<input type="checkbox"/> - Yes <input type="checkbox"/> - Yes <input type="checkbox"/> - Yes <input type="checkbox"/> - NA
Storage No storage in furnace room	Storage of combustibles inside of the furnace room, or around the furnace, is not permitted (paints, oils, wood.)	<input type="checkbox"/> - Yes
Electrical equipment Extension cords Circuit breaker panel box Circuit breakers Electrical outlets	Extension cords shall not to be used as permanent wiring for a period of greater than three days. Light strips and surge protectors are allowed. Must maintain a 36" clearance around circuit breaker box. Never tape circuit breakers open. All electrical outlets and junction boxes shall have covers.	<input type="checkbox"/> - Yes <input type="checkbox"/> - Yes <input type="checkbox"/> - Yes <input type="checkbox"/> - Yes
Miscellaneous Home address must be posted Portable Space Heaters	Visible/legible from the road on the front of the property. If in use, keep combustible materials away from heaters.	<input type="checkbox"/> - Yes <input type="checkbox"/> - Yes <input type="checkbox"/> - NA

I hereby certify that the information above is true and correct to the best of my knowledge.

Name of Manager/Owner _____ Title _____

Signature _____ Date _____

- By checking this box I am indicating that I would like to have a fire inspection conducted at my facility by a representative from the fire department.